



Secondary School Re-Opening Plan – Year 2020-2021

Windsor Islamic High School

Due to the current Pandemic situation, WIHS prepared a school re-entry plan in general accordance with applicable requirements and will operate on an adapted model involving combination of in-class and on-line learning (Greater Essex County District School Board - GECD SB model).

Details considered in our planning:

The adapted model will include: Students attend school every day (class will not exceed 15 students). The school will operate on a semester schedule. The following enhanced health and safety protocols will be implemented:

1. Parents/guardians will continue to have the choice to opt their children out of in-person learning school delivery and participate in remote learning if requested in coordination with the administration.
2. Students in Grades 9 to 12 will be required to wear non-medical or cloth masks/face coverings indoors on school property, including in hallways and in classrooms.
3. Students may wear their own non-medical masks.
4. Morning arrival - Students are to be dropped off at the main school entrance as designated by the administration. Please maintain social distancing when in line to enter the school. Students will have their temperatures taken, given hand sanitizer, and sent directly to their classrooms.
5. Classroom supplies - All supplies belonging to students must remain at home and students are to bring what is necessary on a daily basis. Extra masks and hand sanitizer must be sent with each student in a Ziploc bag with their name on it.
6. Class sizes have been limited to 15 students for in-class attendance at this time.
7. Social distancing signage will be posted in the classroom and throughout the school as visual cues and reminders for staff and students.
8. Parents will not be allowed into the school unless they have a scheduled appointment. To schedule an appointment please call 519-915-8408.
9. There will be signage posted in the class to implement social distancing.

We will continue to be flexible and responsive to Ministry of Education (MOE) directives and public health directives as we recognize that we may need to adjust plans and practices based on current health information. This will be an ongoing process throughout the year. We have planned for possible learning models in the event that we need to make changes.

Should students want to move between remote (distance) learning and in-person learning they will always be able to do it in coordination with the school administration because learning and teaching will be in live time.

Secondary Learning and Instruction – Adapted In-School and Online Learning

The WIHS will adapt 3 models of learning:

- In-School model
 - Synchronous model
 - Asynchronous model
- ❖ Concerning the In-School model, we will provide the students with guidelines needed with the safety precautions and measures that will be taken to assure the safety of our students and they must respect those measures. Such as:
1. Elaboration of a safety plan (inspired from the MOE and GECDSD).
 2. Hang on walls and doors safety posters:
 - a. How to wear a mask
 - b. When and how to do proper sanitizing
 - c. How to properly wash your hands
 - d. Social distancing in classes, etc...
 3. Fixing a big Plexiglas shield on the reception desk to avoid direct contact with the students.
 4. To measure the temperature of the students in the morning with a No Contact Infrared Thermometer and ask them some self-screening questions.
 5. Provide an isolation room if required.
- ❖ Concerning the Online model, we will implement a hybrid or mixed model that includes two online models synchronous and asynchronous.

Synchronous:

Synchronous learning is the kind of learning that happens in real time. This means that the student, his classmates, and his teacher interact in the classroom, through a specific online medium like Google Meet/Zoom, at the time of the students' schedule.

So, the teacher will have:

- a laptop or a desktop with speakers, microphone, and a projector facing the board. Students will hear and see the shared screen of their teacher explaining using a virtual whiteboard, a PowerPoint presentation, a virtual lab and videos)
- his in-class students in front of him on their desk listening and seeing everything taught on the class whiteboard

PS: Daily attendance will be taken by the teacher and reported to the principal. Student attendance and online participation may be graded.

Asynchronous:

Asynchronous learning is learning that doesn't necessarily happen at the same time for the teachers and the students. There's no real-time interaction; it include self-guided lesson modules, streaming video content, virtual libraries, posted lecture notes, and exchanges across social media platforms such as Google Classroom.

So, the teachers will have to post, on a daily basis, their animated presentations

including their embedded voices for many reasons such as:

- A good reference for the students to be able to restudy and revise at home.
- An effective resource for absent students to study, on their own pace, what they have missed in class.

Students must have at home:

- A laptop or a desktop with camera and microphone or a tablet (for every student).
- An internet connection.
- They must be available and present online during the class time (unless for illness or any other justified excuse) ...

Health and Safety

COVID-19 Self-Screening for Staff and Students

For each person entering the school environment, self-screening is required before leaving their home. Parents/ Guardians are requested to complete daily screening of their children before arriving at school by other methods. Staff is also required to complete a daily self-screening before reporting to work.

Should any staff or students have an unsuccessful result from the daily self-screening, feel unwell or have symptoms of COVID-19, they should seek advice from their health-care professional and not attend school. Non-essential visitors will be restricted and will require that a self-screening be completed prior to entering the building.

The usage of a multiple layered health and safety approach is part of this fundamental strategy intended to decrease the number of interactions with others while increasing the safety of interactions. Such multiple layers of health and safety include:

1. daily screening
2. physical distancing strategies
3. increased hygiene (hand washing practices, hygiene etiquette)
4. enhanced cleaning and disinfecting
5. personal protective equipment
6. posting, signage, cues
7. prohibitions
8. consultation
9. communications, planning, operations, training
10. monitoring and enforcement

Personal Protective Equipment (“PPE”)

All students in grades 9 – 12 inclusive are required to wear a non-medical or cloth mask when attending in- person instruction at school. For those students who chose to wear a cloth mask, parents/guardians will be responsible to ensure that it is appropriately cleaned.

Our facility will have PPE kits in the event that a staff member, student or visitor becomes ill. The PPE kit is intended to be used by the ill individual and the staff member attending them. PPE kits will contain the following:

- Instructions on use
- Alcohol-based hand sanitizer
- Disposable gloves
- Disposable medical masks
- Face shields
- Disposable gown

Training

All staff will be required to learn and understand provided COVID-19 situation, prior to the start of school, which will include the following:

- Background information on COVID-19 and how it is transmitted;
- Protective measures including the care, use and limitations of PPE, proper hygiene and respiratory etiquette, and physical distancing measures;
- Prevention and mitigation.

Cleaning and Other Additional Measures

WIHS administration recognizes that the health and safety of our staff and students is paramount. Implementing enhanced cleaning protocols is a key consideration from a health and safety perspective.

Custodial staff will perform routine cleaning of general facilities and will conduct enhanced cleaning of high touch surfaces daily.

Shared items will be used minimally and will be cleaned between users.
All students are asked to bring their own water bottles.

Outbreak Plan

This Outbreak Plan is adopted from the GECDSB and was approved by the Windsor Essex County Health Unit.

This plan may change when further direction from the Ministry of Education is received.

- Staff members/students/ parents & guardians for their children/visitors must conduct a daily self-assessment prior to entering the school/workplace
- If experiencing symptoms of COVID-19, either new or worsening, then they must not attend school and they should be tested.
- When ill person is waiting for COVID-19 results, they must self-isolate until results are communicated to them.
- Following the advice of the Windsor Essex County Health Unit (WECHU) is essential in the recovery of COVID-19, including self-isolation.

Exhibiting Symptoms at School

If a staff member, student, or any other person in the school/workplace exhibits the symptoms of COVID-19 while at school/workplace, the following procedure must be strictly followed:

- Ill person is to be immediately directed to the Isolation Room to self-isolate. The ill person should be given a mask to wear if not already wearing one. Those exempt from wearing a mask will not need to wear one.
- Designated staff person(s), with first aid training, will assist ill person.
- If it is an emergency, then call “911” immediately. Notify parent/guardians/staff member directly. Designated staff member will wait with student/staff member until EMS arrives.
- The ill person must be isolated and physically distanced from any other person by two meters.
- Tissues touch less garbage pail, and hand sanitizer must be available in the Isolation room.
- The ill person must continue to wear their mask.
- Designated staff member will supervise students and will wear all PPE in the Isolation Kit and are to physically distance from the ill person.
- Respiratory etiquette and hand washing must be followed.
- There will be a checklist for the designated staff member to complete as they engage with the ill person. This checklist will be provided to the parent/guardian/student/staff member upon leaving.
- The Principal will contact the Windsor Essex County Health Unit 519 258 2146 x 1555 for screening and advice on next steps.
- Parent/guardian will be contacted to pick up their child. Emergency contacts will be called if parent/guardian cannot be reached.
- Staff members are to determine if they can drive home safely. If not, other arrangements must be made for transportation. Staff member is directed to get COVID-19 tested either by their primary care provider or at an assessment center.
- The locations of COVID-19 screening facilities will be provided to the person who picks up.
- If there is more than one ill person, then all ill people must be physically distanced from each other, and from the designated staff member. Ideally, there will be more than one isolation room, but if not available, then the additional ill person must be isolated and physically distanced from any other person by at least two meters.
- After the ill person leaves the premises, then the Isolation Room will be cleaned and sanitized based on health and safety guidelines.
- The principal is responsible to contact the Health Unit to report a suspected case of COVID-19(as in any communicable disease), as per protocol.
- There will be areas required for cleaning and disinfecting based on where that ill person has been or has been in contact with, for example desk, chair, learning materials. If the materials cannot be cleaned, such as paper, books, then they are to be sealed in a container for 7 days. These items are to be stored in a secured confidential area with the date clearly marked.

- As per privacy legislation, the ill person's name is to be held confidential and not be shared with staff, students, nor the school community. WECHU will conduct their investigation and will identify close contacts for appropriate advice on isolation.

Attendance and Absenteeism Reporting

The WIHS will track student and staff attendance and alert the WECHU about 10% increase in absenteeism due to illness. Through our attendance system, restricting visitors and requiring all visitors, contractors and itinerant staff to sign the log book at our school, measures to support contact tracing are in place.

Appendix A – Resources

- WINDSOR-ESSEX COUNTY **HEALTH UNIT**: Safe Return To School Toolkit.
- **GREATER ESSEX COUNTY DISTRICT SCHOOL BOARD**: Back To School – Plan For Reopening.
- Approach to reopening schools for the 2020-2021 school year.
<https://www.ontario.ca/page/approach-reopening-schools-2020-2021-school-year#section-12>

Appendix B – Screening Questionnaires

Daily Screening Questionnaire for Parents/Guardians/Students Before Attending School

1.	Do you, or your child attending the program, have any of the following new or worsening symptoms?	Circle One	
		YES	NO
	• Fever (37.8 C or greater)	YES	NO
	• New or worsening cough	YES	NO
	• Shortness of Breath / Difficulty Breathing	YES	NO
	• Sore throat	YES	NO
	• Chills	YES	NO
	• Difficulty swallowing	YES	NO
	• Runny Nose / Nasal Congestion (in absence of underlying reason for this such as seasonal allergies, post nasal drip, etc.)	YES	NO
	• Feeling unwell / Fatigued/malaise	YES	NO
	• Nausea / vomiting, diarrhea , abdominal pain	YES	NO
	• Unexplained loss of appetite	YES	NO
	• Loss of sense of taste or smell	YES	NO
	• Muscle/ Joint aches	YES	NO
	• Headache	YES	NO
	• Conjunctivitis (Pink Eye)	YES	NO
2.	Has the child, or anyone in the child’s household had close contact (face-to-face contact within 2 metres) with anyone with a respiratory illness or confirmed or probable case of COVID-19?	YES	NO
3.	Has the child, or anyone in the child’s household, returned from travel outside of Canada in the last 14 days? (This does not include cross-border commuters travelling daily (not including overnight stays) who live in the child’s household).	YES	NO

- If you have answered “NO” to all questions, the child may attend school.
- If you have answered “YES” to any of part of Question 1, DO NOT send your child to school at this time. Your child should stay home. Complete the [COVID-19 Self-Assessment Tool](#) to determine if medical care is required and if a COVID-19 test is needed. The child may return to school as directed by a primary care provider.
- If you have answered “NO” to Question 1, but “YES” to question 2, please DO NOT send your child to school at this time. The child should stay home. Complete the COVID-19 Self-Assessment Tool to determine whether a COVID-19 test is needed or medical care is required. Based on the child’s exposure, they will be permitted to attend school only as directed by a primary care provider.
- If you have answered “NO” to Question 1 and Question 2, but “YES” to Question 3, the child may attend school on the advice of a primary care provider provided they are continually monitored for symptoms related to COVID-19.

Daily Screening Questionnaire for Staff Before Reporting to Work

1.	Do you have any of the following new or worsening symptoms?	Circle One	
		YES	NO
	• Fever (37.8 C or greater)	YES	NO
	• New or worsening cough	YES	NO
	• Shortness of Breath / Difficulty Breathing	YES	NO
	• Sore throat	YES	NO
	• Chills	YES	NO
	• Difficulty swallowing	YES	NO
	• Runny Nose / Nasal Congestion (in absence of underlying reason for this such as seasonal allergies, post nasal drip, etc.)	YES	NO
	• Feeling unwell / Fatigued/malaise	YES	NO
	• Nausea / vomiting, diarrhea , abdominal pain	YES	NO
	• Unexplained loss of appetite	YES	NO
	• Loss of sense of taste or smell	YES	NO
	• Muscle/ Joint aches	YES	NO
	• Headache	YES	NO
	• Conjunctivitis (Pink Eye)	YES	NO
2.	Have you or anyone in your household had close contact (face-to-face contact within 2 metres) with anyone with a respiratory illness or confirmed or probable case of COVID-19?	YES	NO
3.	Have you or anyone in your household, returned from travel outside of Canada in the last 14 days? ? (This does not include cross-border commuters travelling daily (not including overnight stays) who live in the child’s household).	YES	NO

- If you have answered “NO” to all questions, you may report to work.
- If you have answered “YES” to any of part of Question 1, please DO NOT report to work at this time. Please remain home and use the [COVID-19 Self-Assessment Tool](#) to determine whether a COVID-19 test or medical attention is required.
- If you have answered “NO” to Question 1, but “YES” to question 2, please DO NOT report to work at this time. Complete the COVID-19 Self-Assessment Tool to determine whether a COVID-19 test is needed or medical care is required. Based on the exposure, the staff member may be permitted to report to work only as directed by a primary care provider.
- If you have answered “NO” to Question 1 and Question 2, but “YES” to Question 3, the staff member may report to work on the advice of a primary care provider provided they are continually monitored for symptoms related to COVID-19.